

Pemberton Valley Lodge Strata Council KAS 2662

Meeting minutes July 9<sup>th</sup>, 2012 4:00PM

In attendance: Mickey Patryluk, Richard Thomson, Ron Crawford Regrets: Shelley Crawford

1. Moved Thomson/Patryluk to approve the agenda Carried

2. Moved Crawford/Thomson to approve the minutes of May 25<sup>th</sup>, 2012 Carried

### 3. General Manager's Report

- PVL employee wage scale will be forwarded to Council members for their perusal and further discussion
- Replacement upholstery for worn soft furniture in units is being explored by Richard and David. Richard has extensive experience and connections in this field creating the opportunity for extra cost savings for PVL
- New lobby sofas will be arriving by the end of July
- Moved Patryluk/Thomson that a destination marketing fee of 2%, be added to room rates to assist with marketing activities by Tourism Pemberton  
Discussion reflected that such a "hotel" fee is commonplace, often imposed by municipalities, in which case funds become part of general revenue and may not be used only for marketing initiatives. In our case, all funds generated by this fee will go to Tourism Pemberton for that use.  
Carried
- Moved Crawford/Thomson that a maximum of \$3900.00 be earmarked for the installation of charging stations at the Lodge. Discussion reflected that this amount had been allocated in the budget for outdoor lighting which the General Manager was creatively able to complete at no cost. Application has been made for a provincial grant which could cover up to 75% of the cost of this project, putting us at the forefront of another green initiative and expanding marketing opportunities with auto dealers' networks. Carried
- Moved Crawford/Thomson that the General Manager apply for a liquor license. Carried
- The Owner's Weekend is planned for October 19<sup>th</sup> and 20<sup>th</sup>.

### 4. Business arising:

#### 4.1 Treasurer's Report:

Ron Crawford reported that comments from the external accounting firm were received and acknowledged and would be addressed in the June report. There was agreement that future monthly reports have a second page for year to date information. Ron will be contacting owners who have expressed interest in participating in the budget process with him, David, Laura and the Council. David will forward contact information to Ron.

#### 4.2 Confidentiality agreement:

This agreement has been prepared for Council to ensure the protection and security of confidential PVL information. Thanks once more to Ryan for his help.

5. Management Corporation Report:

Documents related to our Management Corporation have been forwarded to and will be located at the law offices of Nicholas Davies in Whistler.

Several incorrectly addressed legal invoices from Fasken are being returned to that firm for address correction. Payment will occur once invoices are received with the accurate information.

Both an e mail and a registered letter will be sent immediately to the Adara Hotel with regard to outstanding amounts owing to PVL.

Meeting adjourned at 5:10