

Pemberton Valley Lodge Strata Council KAS 2662

Meeting minutes May 6th, 2013 10:00AM

In attendance: Mickey Patryluk, Richard Thomson, Ron Crawford, David MacKenzie, Rob Williams, Dave Willis

1. Approval of agenda – Crawford/Williams moved to approve the agenda

2. Approval of minutes - Williams/Crawford moved to approve the minutes of April 2nd as amended
Motion carried

3. Business Arising:

3.1 Expenditure approval process - Rob Williams will prepare a statement regarding the Expenditure Approval process for our consideration at the next meeting)

3.2 E mail protocol - Dave Willis – Complete. Intended for discussion purposes only.

3.3 "Strata fee refund

- WRM will adjust to lower fees starting with May fees. Mickey will request WRM to provide an update to Owners describing how the strata fee correction will be carried out.

4. Reports

4.1 General Manager's Report – Cooperative weather allowing for painting to proceed ahead of 2012 schedule. David responded to Rob's email questions as to various Revenue and Expenditure variances in March and YTD. Planning door lock change out which requires careful coordination. A final water quality analysis is being done in preparation for finalizing RFP among 4 selected vendors, for Water Softening system expenditure. David to review Ron's email re. decrease discretionary expenses to mitigate impact on budget and reply to Ron on timing of review.

4.2 Treasurer's report – The council members will forward comments to Ron so as to expedite release of the report to Owners.

5. New business:

5.1 Meeting dates – Council agreed to Mickey's request to re-establish meeting schedule to 2nd Monday of each month, except for the case of that date being a holiday in which case it becomes the Tuesday following that Monday.

6. PVLOMC Matters - Discussion begun last meeting about the use of the PVL name continued. The matter has been deferred indefinitely. The settlement conference for the small claims action against the Adara Hotel has been rescheduled for June 10th. 2013"

7. Other

Motion to adjourn by Rob. Meeting adjourned at 11:17