

Pemberton Valley Lodge Strata Council KAS 2662

Meeting minutes July 8, 2013 10:03AM

In attendance: Mickey Patryluk, Richard Thomson, Ron Crawford, Laura Arnold, Rob Williams, Dave Willis

1. Confirm email approval of May 6, 2013 meeting minutes. Moved Rob Williams/ 2<sup>nd</sup> Richard. Carried
2. Mickey added one item to the agenda – Discuss Strata Council Expenses - requested by Ron Crawford . Approved.
3. WRM Agreement for 2013. This has not yet been signed. Although many of the duties performed by WRM have been diminished or eliminated, the agreement and resulting costs are essentially unchanged. Mickey made a motion - “Explore options to the agreement with WRM not excluding the option of a different agreement with WRM”. Richard to work with Mickey in this effort. 2<sup>nd</sup> Dave W. Carried.
4. Owners Survey. Mickey asked that Council provide comment by email on the survey, intended to get Owner’s feedback on whether to charge fees or decrease the budgetary cost of this in some way as part of our efforts to decrease expenses in 2013. Carried.
5. Strata Council Expenses – Ron C reviewed that 2013 Strata council expense budget is now exhausted, partly because 2012 expenses submitted by council members were processed by Rob Moore, and submitted as 2013 expenses. Expense submissions need to be timely, and is the current approval/submission process appropriate? Rob Williams made the following motion, (including an amendment proposed by Mickey P, accepted by Rob) “Claims for any expenses incurred by a council member in carrying out council duties must be submitted quarterly to the Treasurer and President, not later than the end of the month following the quarter, who will then forward claims to our Agent, Whistler Resort Management for payment.” – 2<sup>nd</sup> by Ron C., Carried.
6. New Business – None
7. Motion to Adjourn Willis 10:37 AM
8. Based on the calendar, Next Meeting is August 8
9. Carryover items
  - a. Strata Fines
  - b. Expenditure Approval Policies